

Endocrinology Specialists of North Texas

 A Baylor-HealthTexas Affiliate

Notice of Late Appointment Cancellation/No-Show Policy

We would like to inform you of a new policy regarding missed appointments and same-day cancellations. Effective June 1, 2015, any patient who misses a scheduled appointment without notifying the office at least 24 hours in advance will be subject to our 3 Strike Rule.

It is necessary for us to make appointments in order to see our patients as efficiently as possible. No-shows and late-cancellations cause problems that impact our practice. When an appointment is made and not kept, it takes an available time slot away from another patient. No-shows and late cancellations delay the delivery of health care to other patients, some who are quite ill.

We understand that extenuating circumstances may prevent you from being present at your appointment and adequate notice is not possible. However, increasing numbers of missed appointments are negatively impacting our ability to provide excellent patient care to our patients.

3 Strike Rule: A patient with 3 no-shows/late cancellations in a rolling calendar year is subject to dismissal.

Please sign and date below:

Signature: _____ Date Signed: _____

Print Name: _____ Date of Birth: _____